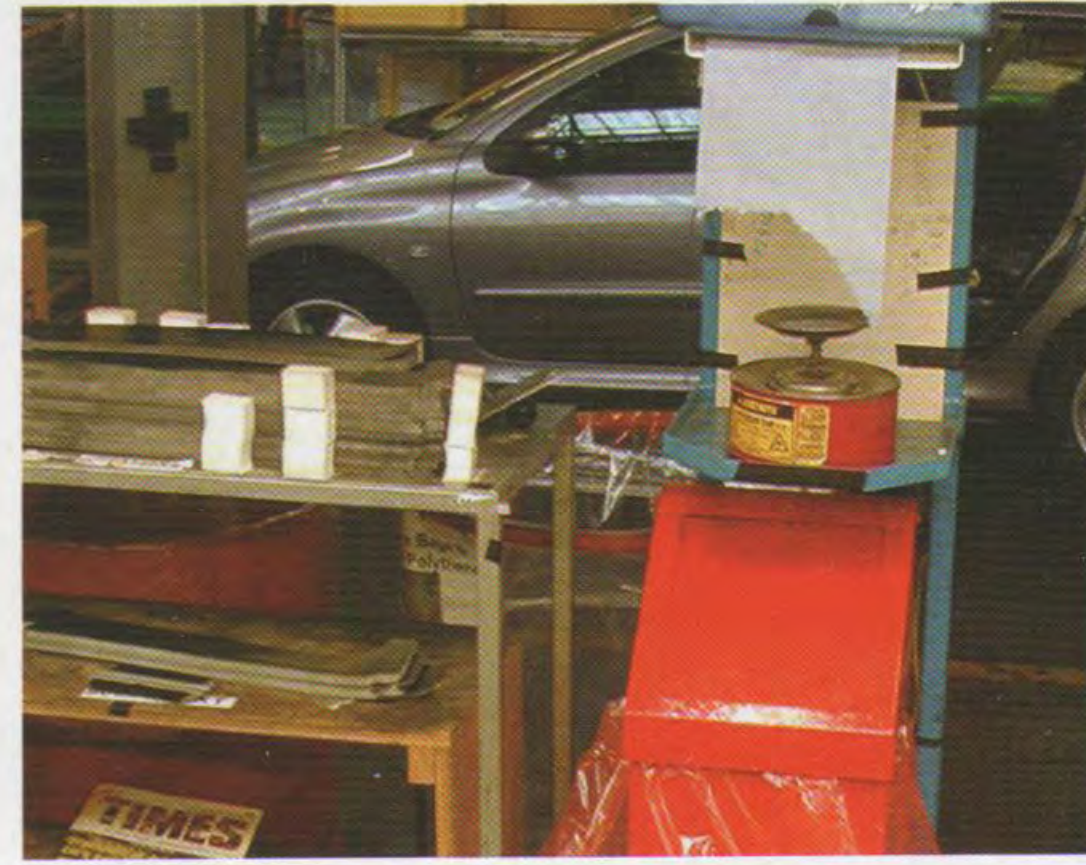




Accessibility and convenience of bins is the key to successful waste segregation.



Cardboard presenters are for sheets of cardboard and small boxes only.



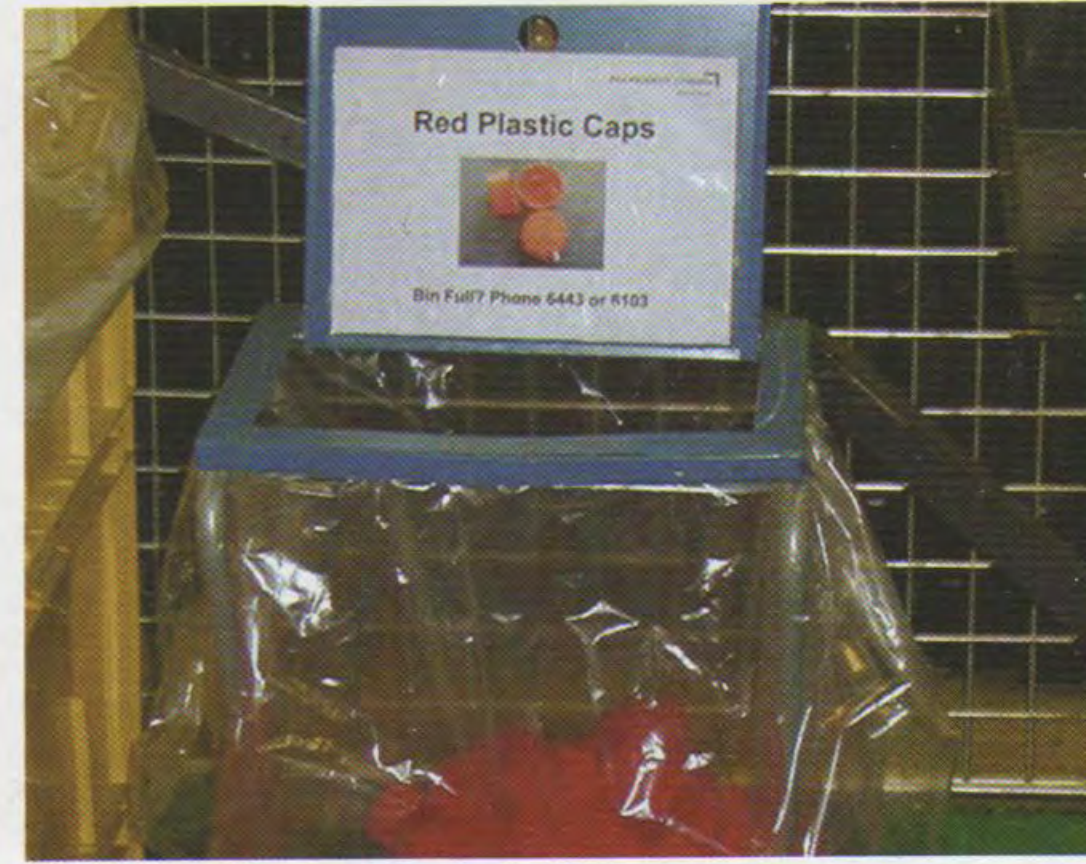
All hazardous waste must be put into a red bag in a red bin.



New blue trolleys are for large cardboard boxes.



Hanging bins help easy waste segregation.



New bins have been put in for plastic caps.

Bin it and help

Everyone in the world is responsible for waste of some form or another. Increasing pressures on our environment's natural resources have forced us to recycle as much of our waste as possible.

To encourage this, governments worldwide are continually enforcing new laws regarding waste management and recycling so it is something that we all need to think about. There is a huge amount that we at Ryton can, and wish to do, to maximise recycling efficiency and minimise our impact on the environment

Since January 2005 Biffa have been managing the line-side waste collection contract and have brought in me, Lucy Graham, as Lineside Recycling Manager. Biffa transport the orange and blue waste skips from Recycling Collection Points around site back to the Biffa Recycling Centre in South Lane.

The drivers collecting the skips record the time of the collections and whether the skip is contaminated. Blue skips that contain anything other than cardboard or non-shiny brown paper are considered contaminated. Orange skips that contain anything other than segregated bags of waste are also considered contaminated. The weekly pie chart reports

use the traffic light system to show you how your zone is performing on this. These reports are currently displayed in the UEP areas for all Trim and Final zones, Body in White and Parts Packing.

As well as managing these collection operations and producing reports Biffa has been working with Ryton RUs to try and improve the recycling of waste at its source (the track-side). Your ideas and suggestions prove invaluable in this process.

Zahid Ahmed (BIW) has suggested that we install a bin to collect waste tickets for recycling and to prevent them going on the floor. Bins for this and other paper waste will be implemented during the May shutdown. We are gradually implementing more and more colour coded and labelled bins to make it easy for everyone who works at Ryton to recycle the waste that they are responsible for. A list of the colours for each waste stream is displayed in your UEP area.

If recyclables get thrown into a general waste bin they get sent to a landfill site and cannot be recycled. By segregating the waste into the various waste streams we are able to send the recyclables to be reprocessed for future use. Conversely, throwing the wrong waste into a recycling bin contaminates it and

devalues the recycling process.

Waste management is also a key part of 5S. By having specific bins for each type of waste produced in any particular area we are helping to ensure the area is kept as clean and tidy as possible because each operative will have easily accessible appropriate bins for their waste. Jane McKenzie (Trim 4) has requested cardboard bins that are more accessible to her work station and this is currently being investigated. We want to help you keep your area tidy and recycle more.

Having proper waste facilities will improve your working environment and maximise production efficiency. Lee Barnett (Trim 2) came up with a good suggestion for hanging bins off the floor to tidy up his work station.

This was something we were already looking into and you will all have started to see hanging bins used all over Trim and Final. Useful recycling and waste management ideas have also come from Frank Reader (Final 1), Waseem Tayyaz (RSQ), Kieran Yates (Final 3) and Richard Brookes (RSQ).

Biffa collects and distributes the waste to various reprocessing companies located around the Midlands. In order to do this we sometimes have to strip or bale the waste to

Biffa's Lucy Graham (below) explains why she needs the help of everyone at Ryton if the important task of recycling our waste is going to make a real difference to the environment.



Keeping bins off the floor saves valuable space.



Polythene must be put into the hoop bins.

the planet

gain the maximum recycling benefit. Listed below are some of the waste streams that are processed by Biffa before leaving Ryton for recycling.

- Cardboard
- Polythene bags
- Paper
- Hard plastics e.g. plastic caps, bumpers, lights, door boards
- Glass
- Wood (including pallets)
- Metal e.g. car shells and panels, copper from the welding robots and cabling, brass wire, nuts and bolts, old and damaged barriers

Even gloves are not wasted. They are collected and cleaned by the Johnson overall stores ready for re-use.

Waste segregation is therefore the most important part of recycling yet it is easier than you might think. Before you throw something into a general waste bin, take a second to think whether it could be recycled and if it should be put in a separate bin. If you need more bins contact your RU or phone 6726. Help us to help you improve your work station.

Segregate, don't contaminate.
The future of our environment depends on it!

SAFETY FIRST

HOW TO BE SEEN AND BE SAFE ON THE SHOPFLOOR

By health and safety manager Joan Pearce.

A WORKING GROUP has been meeting recently to discuss how to reduce the risk of accidents between forklift trucks and pedestrians. As part of this, we wanted to use an article in Planet Ryton to remind people about the golden rules when out and about in the plant.

Guidelines for pedestrians

- Always walk on the green walkway, but remember that it is a shared traffic route so trucks may also drive in these areas. You still need to be alert at all times
- Do not enter areas designated as non-pedestrian zones
- Do not enter gangways without looking both ways for oncoming traffic
- NEVER attempt to walk under the raised forks of a forklift trucks
- Always make eye contact with the driver before trying to pass. Trucks have blind spots – do not assume that a driver has seen you until you are sure.

Guidelines for forklift truck drivers

- Always be aware of pedestrians
- Look over both shoulders before reversing
- Pedestrians may not always see you. If in doubt, stop
- If pedestrians are on a green walkway, allow them to pass. Do not drive on the walkway at the same time
- Slow down at crossroads and when approaching crossing points.

We do have a problem at Ryton with regards to lack of space. These guidelines are there to help trucks and pedestrians to work together safely.

Finally, remember that in a collision between a pedestrian and a forklift truck the pedestrian will always come off worse.

